



MINUTES

February 26, 2018

The Advisory Fire Commission met at a regular meeting on Monday, February 26, 2018 at 7:05 p.m. Chairman Rojanasathira called the meeting to order and Jackie Lorrekovich led the salute to the flag.

ROLL CALL

Present: Commissioners: Richard "Tom" Chapman – At Large #2
Mike Egan – At Large #1
Debra Galey – District IV
Matthew Guichard – District II
Nat Rojanasathira – District V

Fire Chief: Jeff Carman

Absent: Ed Haynes – District III

SERVICE AWARDS

Assistant Fire Chief Ed Gonzales presented 30-year service award pins to Battalion Chief Jim Huntze and Battalion Chief Pete Marshall. He also presented a 10-year service award pin to Fire Engineer Mike Dunham.

Fire Marshal Robert Marshall presented a 10-year service award pin to Fire Inspector Steve Aubert.

PUBLIC COMMENTS

None

PRESENTATION OF RECOMMENDED BUDGET REPORT – FY 2018-19

Jackie Lorrekovich, Chief of Administrative Services, was present to give an overview of and answer questions regarding the District's recommended preliminary FY 2018-19 budget.

CONSENT ITEMS

A. December 4, 2017 Meeting Minutes

B. Accept and File Reports:

1. Personnel Report – Reviewed/discussed report of February 26, 2018.
2. Operating Budget – Reviewed/discussed report of February 12, 2018.
3. Fire Prevention Report – Reviewed/discussed February 26, 2018 report.
4. Monthly Activity Reports – The monthly activity reports were pulled from the Consent calendar and moved to Discussion Items.
5. Suppression Leave Summary – Reviewed/discussed November and December 2017 and January 2018.

Commissioner Chapman made a motion to accept and file reports as written, seconded by Commissioner Egan. Said motion carried by a unanimous vote (AYES: Chapman, Egan, Galey, Guichard, Rojanasathira; ABSENT: Haynes).

DISCUSSION ITEMS

- A. Monthly Activity Reports – Reviewed/discussed November and December 2017 and January 2018. It was noted that the turnout times were particularly low in some areas. Chief Carman will follow up and report back at the next meeting.

Commissioner Egan made a motion to accept and file the monthly activity reports as written, seconded by Commissioner Chapman. Said motion carried by a unanimous vote (AYES: Chapman, Egan, Galey, Guichard, Rojanasathira; ABSENT: Haynes).

- B. Declaration of Surplus Equipment – Report of December 12, 2017

Commissioner Chapman made a motion to approve the surplus of equipment listed on the declaration report of December 12, 2017. Motion was seconded by Commissioner Egan. Said motion carried by a unanimous vote (AYES: Chapman, Egan, Galey, Guichard, Rojanasathira; ABSENT: Haynes).

- C. Advisory Fire Commission 2017 Annual Report

Commissioner Galey made a motion to approve the 2017 Annual Report with four changes as discussed. Motion was seconded by Commissioner Chapman. Said motion carried by a unanimous vote (AYES: Chapman, Egan, Galey, Guichard, Rojanasathira; ABSENT: Haynes).

- D. Update on Bylaws Change Proposal

Recording Secretary Ellingberg will follow up with new information via email or provide an update at the next meeting.

FIRE CHIEF'S REPORT

Reviewed/discussed the February 26, 2018 Fire Chief's report.

COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS

Guichard – Impressed by Chief, staff, and all of the forward thinking.

Rojanasathira – Echoed comments made by Guichard.

Chapman – This year's graduation was the best ever. More impressed every time with the people and the training they are receiving.

FACILITY TOUR

A tour of the new facility was provided for all in attendance and led by Assistant Fire Chief Aaron McAlister.

Meeting adjourned at 9:18 p.m.

NEXT MEETING DATE AND TIME

The next meeting will deviate from the regular schedule and is scheduled for April 16, 2018, 7:00 p.m.



Latonia Ellingberg, Recording Secretary